



Lexington Chinese School

General Information for Registration

School Year 2010-2011

1. **A. Tuition and Fees for Language Classes:** The tuition is assessed based on the projected 32 classes/weeks for the entire school year. It is \$300 per student per year if paid by June 20, \$350 if paid between June 21 and July 31, and \$400 if paid between August 1, 2010 and January 31, 2011. The schedule reflects an early registration discount to facilitate the class assignment process. The school will not accept new student after January 31, 2011. The 9th-grade students pay an extra \$8 fee for the mock SATII exam. There are extra book fees for the incoming students of the Bilingual classes, \$25 for Classes B1/B2/B3/B4, and \$45 for the Adult Class. The tuition for the combined SAT II and Chinese AP class is \$180.

Tuition Information (per student per year)	Kindergarten 1-3 (K1-3) ; Grade1-8; Bilingual Class: BPK2, BK1-3	Grade 9 (including \$8 for the mock SATII exam)	Bilingual Classes B1,B2,B3,B4 (including \$25 book fee)	Bilingual Adult Class (including \$45 book fee)	Chinese SATII & AP Class
If paid by 6/20	\$300 per student per year	\$308	\$325	\$345	\$180
If paid between 6/21-7/31	\$350	\$358	\$375	\$395	\$180
If paid between 8/1/2010 and 1/31/2011	\$400	\$408	\$425	\$445	\$180

2. **B. Tuition for the Extracurricular Classes:** The tuition for the extracurricular activities is \$220 per student per year for Chinese Painting, \$195 per student per year for the classes of Martial Arts, Folk Dance, and Erwhoo, \$155 per student per year for art and craft classes and \$130 per student per year for the rest of the classes. It includes a \$25 non-refundable material fee for DIY Toys, Junior Painting, Beginner Painting, Intermediate Painting, Origami Art and Chinese Painting. The following table is intended for students joining these classes after school starts. The payment schedule is prorated over the 10 month period, ie, \$19.50 per month for Martial Arts, musical Instruments classes, and \$13 per month for other extracurricular classes.

Month of attendance /Tuition	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	April	May	June
Extracurricular classes: AB, BA, CY, JS, MS, TT, BK	\$130	\$117	\$104	\$91	\$78	\$65	\$52	\$39	\$26	\$13
MA, ER, FD	\$195	\$176.5	\$156	\$136.5	\$117	\$97.5	\$78	\$58.5	\$39	\$19.5
DT, JP, BP, IP, OA	\$155	\$142	\$129	\$116	\$103	\$90	\$77	\$64	\$51	\$38
CP	\$220	\$201	\$181	\$162	\$142	\$123	\$103	\$84	\$64	\$45

2. **Programs:** We offer advanced (SATII and Chinese AP class), junior high (grades 7-9), elementary (grades 1-6), kindergarten (levels 1-3), and bilingual kindergarten (levels 1-3) and bilingual elementary (levels 1-4 and adult) Chinese language programs. All classes are conducted in Mandarin Chinese except for the bilingual program, which also uses English. The school teaches traditional Chinese characters and the Chinese phonetic alphabet, Zhu Ying Fu Hao (or Bo Po Mo Fo). We offer bilingual classes for students whose primary language is not Mandarin Chinese or for students who do not have at least one Mandarin-speaking parent. Bilingual students may transfer to appropriate regular language classes if they pass evaluation given by the Director of Academic Affairs. Extracurricular activity is optional and includes folk arts/crafts, arts, sports, music, abacus, and so on.

3. **Class Size:** The maximum class sizes for different classes are shown in the table below. If no more than 8 students sign up for a class by July 10, the school may cancel the class or have it merged with another class. Such a decision will be promptly communicated with the families that are affected. The class size for extracurricular activities varies from program to program. Please refer to the list of Extracurricular Classes for more details.

Kindergarten 1 (K1)	10-12 students
Kindergarten 2 (K2), 3 (K3)	15-18 students
Bilingual Pre-Kindergarten/Kindergarten 1 (BPK2, BK1-3)	12-14 students
Bilingual B1-4	12-15 students
All others	18-20 students

4. Age Requirements: Students must meet the following minimum age requirements as of August 31st, 2010 in order to register for the particular classes. Extracurricular classes have different age requirements. Please refer to the list of Extracurricular Class for more details.

Kindergarten 1 (K1)	3 years old
Kindergarten 2 (K2)	4 years old
Kindergarten 3 (K3)	5 years old
Bilingual Pre-Kindergarten (BPK2)	4 years old
Bilingual Kindergarten (BK1/BK2/BK3)	5/6/7 years old or teacher's approval
Bilingual 1 (B1)	Prerequisite BK3 or teacher's approval
Bilingual 2 (B2)	Prerequisite B1 or teacher's approval
Bilingual 3 (B3)	Prerequisite B2 or teacher's approval
Bilingual 4 (B4)	Prerequisite B3 or teacher's approval

5. Registration Procedure: The registration form will be distributed during the classes on May 2. **Registration starts at 1:45pm on May 16th at the school cafeteria.** A parent or head of the household may register for his/her family members in person or mail the registration form and the checks to the Director of Registration. The school will accept mail registration starting on May 17. **Telephone registration will not be accepted.** Walk-in registration may be accepted from the first day of school. The current teachers, parent representatives, and school administrators may register their family members prior to May 16th.
6. Class Placement: The Director of Registration will place **the first 12 students** on a first come first serve basis to their first choice in each class. However, the school needs to balance the class sizes within the same grade or level. After the first 12 students, we reserve the right to place students in the smaller classes. Transfer students and those who register late will be placed in the class with the fewer number of students.
7. Discount for Language Classes: If you have three or more children enrolled in our school, the third child will receive a \$10 discount, and tuition is free for the fourth and subsequent ones. If both you and your spouse enroll in our school for Adult bilingual class, the second adult will receive a \$10 discount.
8. Withdrawal & Refund: Please refer to the table below for the refund policy before classes start. The last day to withdraw with a full refund is August 15, 2010. There will be no refund after September 30, 2010. **Please submit your withdrawal to Director of Registration by email (register@lcs-chinese.org) in order to get your refund.**

Withdrawal date/Tuition Refund	Between 8/16 and 9/30	After 9/30
Language class	\$280	No Refund
Chinese SATII & AP class	\$170	No Refund
Extracurricular classes: AB, BA, CY, JS, MS, TT, BK	\$120	No Refund
武術, 國樂課外活動費全學年 MA, ER, FD	\$185	No Refund
中國童玩、各級繪畫班、摺紙藝術 DT, JP, BP, IP, OA	\$130	No Refund
國畫班 CP	\$195	No Refund

9. Transfer Between Classes: Under normal circumstances, students are expected to follow the class assignment by the school. Requests to transfer between classes need to be made within a month after the school begins, and are subject to approval by the school administration.

10. Transfer Students: Any student transferring from another Chinese school or who has been home schooled in Chinese will be placed into the appropriate grade after an enrollment test and with the permission of the Director of Academic Affairs. For class placement, please refer to #6 above.
11. Parent's Duty: All LCS families are required to perform parent's duty twice each school year except for those with at least one parent actively serving as teachers, parent's representatives, and administrative staff. The scheduling of Parent's Duty Assignment will be sent to you along with your child's class placement information before the school begins. It will also be posted in the Newsletter throughout the year. If a family already decides not to perform parent's duty, there will be an extra fee of \$45 upon registration. Other families should submit **an undated check of \$50** (\$45 duty fee and \$5 processing fee) to the school as a security deposit. After the second duty is fulfilled, the school will return the check back to you. If the parent doesn't fulfill the duty on the assigned date without notifying the school for rescheduling, the school will cash the deposit check. If you are late for your duty by 15 minutes, we will assign you to another duty date. **The deposit check for the Parent's Duty fee should be a separate one from the tuition. Please bring two checks when you're registering, one for the tuition, and the other for the Parent's Duty fee.**
12. Notification: All the information regarding school calendar, class placement, and the dates of parent's duty assignment will be mailed to you at the end of August.
13. Lexington Chinese School is a non-profit organization. Donations are welcome and they are tax deductible.
14. For more information regarding registration, please contact the Director of Registration,
Peggy Hwang, at register@lcs-chinese.org or 508-276-1217
15. You can download this information and the registration form from our website at <http://www.lcs-chinese.org>.